

Community Health Access Program Reapplication for subsidy – 2023

Use this form to reapply for a subsidy to pay your monthly premiums and most out-of-pocket costs under your Kaiser Permanente plan. There is no cost to reapply. To reapply, follow these steps.

Step 1: Reapply by the deadline

To reapply for the Community Health Access Program, we **must** receive this form by **October 1, 2022**. If we do not receive this form by this date, you'll no longer get financial help, and will have to pay the full monthly premium and out-of-pocket cost, starting January 1, 2023.

Step 2: Fill out the Reapplication for subsidy form

- Type or print using black or blue ink.
- Answer all required questions completely.
- Sign the form.
- Make a copy of the completed form for your records.

Step 3: Include proof of income

Attach copies of the most current proof of your household's gross income:

- If employer paid – include your last 2 paycheck stubs, W-2, or pay statements.
- If self-employed – include Schedule C and page 1 (the adjusted gross income page) of last year's federal income tax return or a profit and loss form.
- If paid in cash – include a signed letter of income from your employer.
- See Section 4 for more examples of proof of income.

If your household has income deductions, provide proof such as:

- Student loan interest – include your last student loan statement.
- Self-employed – Schedule C and page 1 (the adjusted gross income page) of last year's federal income tax return or a profit and loss form.

Eligibility rules:

Eligibility for the Kaiser Permanente Community Health Access Program will be considered for individuals who are uninsured and:

- Live in the Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc. service area, excluding the District of Columbia
- Live in a household with an income up to 300% of the federal poverty level
- Can't be eligible for other public or private health coverage such as, but not limited to, Medicaid, FAMIS, Medicare, a job-based health plan, or financial help through the health benefit exchange.

You do NOT have to be a U.S. citizen to be eligible for Kaiser Permanente's Community Health Access Program.

Step 4: Include additional documents

- Medicaid or FAMIS and/or health benefit exchange denial letters if applicable.
- Provide proof of guardianship if applicable.
- Other information or documentation that may help us evaluate your eligibility.

Step 5: Send your form, proof of income, and all other required documents

Send your completed and signed **Reapplication for subsidy**, proof of current income, income deductions, and other required documents through one of the following options:

- By email:
CHC-Applications@kp.org
(Include "application" in the subject line)
- By mail:
Kaiser Permanente
Attn: CHC
P.O. Box 23127
San Diego, CA 92193-3127
- By fax:
1-855-355-5334

We're here to help:

If you have questions about the Community Health Access Program or about this form, please call us at:

1-800-777-7902 (TTY 711)

Monday through Friday,
7:30 a.m. to 9:00 p.m. Eastern
time (closed major holidays).

Community Partner information

Contact a participating CHAP Navigator for help with reapplying. Visit **kp.org/mas-chap/gethelp** to find the one nearest to you.

Please note: Continued eligibility for the Community Health Access Program is not guaranteed. We reserve the right to close enrollment or change the eligibility rules at any time. If you are approved for the subsidy, the subsidy period is limited and we will contact you in the future to confirm that you still qualify.

Kaiser Permanente will keep your information private, as required by law, and use your personal information only to see if you qualify for Kaiser Permanente's subsidy.

If you apply for a Kaiser Permanente subsidy through a community organization, that organization may use your information to determine your eligibility for another health care or social service program, or for other purpose required by law.

Frequently asked questions

1. How long does it take to find out if I am approved or denied for Kaiser Permanente's Community Health Access Program?

Completed forms that include all required documentation can take up to 6 weeks to process. If information is missing, it may take longer and you may miss the deadline for reapplying. Completion of this form does not guarantee enrollment in Kaiser Permanente's Community Health Access Program.

2. How much will I pay each month for the Kaiser Permanente Community Health Access Program?

No monthly payment is required. Kaiser Permanente will subsidize the full monthly premium.

3. What happens when I no longer meet the eligibility requirements?

When you no longer meet our eligibility requirements, you will be disenrolled from Kaiser Permanente's Community Health Access Program. You will remain enrolled in the VA Gold 0/20/Vision plan, but you'll have to pay your full monthly premiums and out-of-pocket costs, unless you ask us to end your membership or until you fail to pay the full premium. See Question 5 for your options.

4. I can't afford to pay for coverage through the health benefit exchange. Can I still qualify for the Community Health Access Program?

Not being able to pay health benefit exchange premiums does not qualify you for the Community Health Access Program. You must meet the Community Health Access Program income and other criteria to qualify.

5. What other health coverage programs are available?

- **Consider Medicaid or FAMIS.** This option may be available if you were born in the United States or are a lawful permanent resident and your yearly income is at or below 138% of the federal poverty level (\$18,754 for an individual or \$38,295 for a family of 4 in 2022). Kaiser Permanente is a Medicaid provider and may be available to you. Please visit kp.org/medicaid/va for more information.
- **Buy health care coverage through the health benefit exchange.** If you qualify, you may get help paying for your plan premiums or out-of-pocket costs. Remember to enroll during the health benefit exchange open enrollment period. If you wait until after the open enrollment period ends, you'll need a qualifying life event to enroll in a new plan. For more information, visit HealthCare.gov.
- **Call us at 1-800-488-3590 (TTY 711) or visit buykp.org** to learn about other Kaiser Permanente for Individuals and Families plan choices.
- **Consider Medicare,** a federal program available to people ages 65 or older. There are different periods in which you may be eligible to enroll in a Medicare health plan. Visit kp.org/medicare for more information.

6. Is the Community Health Access Program a public benefit that could impact my ability to become a lawful permanent resident or U.S. citizen in the future?

No, the Community Health Access Program is not a public benefit. It is a Kaiser Permanente sponsored program to help pay for health coverage for low-income families and individuals that don't have access to public/private health coverage.

7. What if the person listed as the primary member is not eligible for the Community Health Access Program?

If the primary member is no longer eligible, then do not submit this Reapplication for subsidy form. Instead, eligible members who want to continue on the Community Health Access Program next year must submit a new application. Call us at **1-800-777-7902 (TTY 711)** for information on submitting a new application during Open Enrollment.

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SECTION 2: Parent or legal guardian (if applicable)

Only complete this section if you are a parent or legal guardian reapplying for a child under 18.

First name

MI

Last name

Date of birth (mm/dd/yyyy)

Gender

Male Female

Home phone

Mobile phone

Mailing address (Include apt. number. P. O. boxes acceptable.)

City

State

ZIP code

Preferred language spoken (if not English)

Preferred language read (if not English)

Email (optional) *I understand I may be contacted via email.*

SECTION 3: Family information (if applicable)

Spouse (if applicable)

Please complete this section for the spouse who is covered by the health plan and reapplying for the Community Health Access Program subsidy. If a member is under 18, the parent or legal guardian should complete this section for the member.

First name

MI

Last name

Date of birth (mm/dd/yyyy)

Medical record number (if available)

Gender

Male Female

Please answer **ALL** applicable questions below about the spouse. This information is only used to find out if the spouse is eligible for the Community Health Access Program or other programs that provide health coverage.

Is the spouse ...

Offered health coverage through an employer?

Yes No

A U.S. citizen?

If you answered yes, skip the following two questions.

Yes No

A lawful permanent resident?¹

Yes No

If yes, how many years have they been a lawful permanent resident?¹

(continues)

1. A lawful permanent resident (LPR) is not a U.S. citizen. An LPR is an immigrant who resides in the U.S. under a legally recognized permanent residence status. Examples include green card holders, permanent resident aliens, and resident alien permit holders.

SECTION 3: Family information *(continued)*

Dependent 1

Please complete this section for each additional dependent who is covered by the health plan and reapplying for the Community Health Access Program subsidy. If a member is under 18, the parent or legal guardian should complete this section for the member. If you have more than 3 dependents reapplying, please copy this page and fill out the same information requested below for each additional dependent.

First name

MI

Last name

Date of birth (mm/dd/yyyy)

Medical record number (if available)

Gender

Male

Female

Relationship to primary member

Please answer **ALL** applicable questions below about the dependent. This information is only used to find out if the dependent is eligible for the Community Health Access Program or other programs that provide health coverage.

Is the dependent ...

Offered health coverage through an employer?

Yes No

A U.S. citizen?

Yes No

If you answered yes, skip the following two questions.

A lawful permanent resident?¹

Yes No

If yes, how many years have they been a lawful permanent resident?¹

(continues)

1. A lawful permanent resident (LPR) is not a U.S. citizen. An LPR is an immigrant who resides in the U.S. under a legally recognized permanent residence status. Examples include green card holders, permanent resident aliens, and resident alien permit holders.

SECTION 3: Family information (continued)

Dependent 2

Please complete this section for each additional dependent who is covered by the health plan and reapplying for the Community Health Access Program subsidy. If a member is under 18, the parent or legal guardian should complete this section for the member.

First name

MI

Last name

Date of birth (mm/dd/yyyy)

Medical record number (if available)

Gender

 Male Female

Relationship to primary member

Please answer **ALL** applicable questions below about the dependent. This information is only used to find out if the dependent is eligible for the Community Health Access Program or other programs that provide health coverage.

Is the dependent ...

Offered health coverage through an employer?

 Yes No

A U.S. citizen?

If you answered yes, skip the following two questions.

 Yes No

A lawful permanent resident?¹

 Yes No

If yes, how many years have they been a lawful permanent resident?¹

Dependent 3

Please complete this section for each additional dependent who is covered by the health plan and reapplying for the Community Health Access Program subsidy. If a member is under 18, the parent or legal guardian should complete this section for the member.

First name

MI

Last name

Date of birth (mm/dd/yyyy)

Medical record number (if available)

Gender

 Male Female

Relationship to primary member

Please answer **ALL** applicable questions below about the dependent. This information is only used to find out if the dependent is eligible for the Community Health Access Program or other programs that provide health coverage.

Is the dependent ...

Offered health coverage through an employer?

 Yes No

A U.S. citizen?

If you answered yes, skip the following two questions.

 Yes No

A lawful permanent resident?¹

 Yes No

If yes, how many years have they been a lawful permanent resident?¹

1. A lawful permanent resident (LPR) is not a U.S. citizen. An LPR is an immigrant who resides in the U.S. under a legally recognized permanent residence status. Examples include green card holders, permanent resident aliens, and resident alien permit holders.

SECTION 4: Household income (required)

Your family size and household income help us determine if you are eligible for the Community Health Access Program.

(A) What is the total number of family members[†] in your household?* _____

[†]If you file taxes, this is the same number of family members that you report on your tax form. (You do not need to file taxes to apply.) Usually, this includes yourself and the immediate family members who live with you such as your spouse and your children 18 and under (up to 23 if a student).

(B) How many of the family members counted in (A) contribute to your household/family income?* _____

(C) Please complete the table below.

- List the estimated yearly gross income (before taxes) for each family member counted in (B).
- If (B) is more than 3, make a copy of this page, provide the same information for each additional family member, and send it with your application.
- For child dependents who are working but whose income is below the threshold required for filing taxes (\$12,550 in 2021):
 - Do not include them in the number of family members who contribute to household/family income
 - Do not include their income in the chart below
 - Do not submit proof of income documents

Estimated yearly gross income (before taxes)	family member 1	family member 2	family member 3
Gross income from wages, tips, and self-employment income	\$	\$	\$
Social Security Disability (SSDI) payments	\$	\$	\$
Unemployment benefits	\$	\$	\$
Pension/retirement income	\$	\$	\$
Rental income you get from property you own and lease	\$	\$	\$
Interest income and annuities	\$	\$	\$
Student financial aid – only include if used for living expenses (scholarships, awards, grants for tuition/education expenses are not counted as income)	\$	\$	\$
Alimony received (for settlements before 2019)	\$	\$	\$
Other income, such as capital gains, clergy earnings, or gambling income	\$	\$	\$
TOTAL INCOME	\$ *	\$	\$

Attach copies of the most current proof of income for the items you include in the table above.

Examples include:

- Pay stubs
- Award letters for Social Security or unemployment benefits
- 1040 tax form from previous year
- W-2 from current employer
- Letter from employer
- A bank statement that indicates your payroll direct deposit or wages. Please note on the statement which items apply.

We will calculate your total yearly household income by adding up the amounts shown in your submitted proof of income documents. If your proof of income documents don't match the yearly gross income in the table above, please explain any special circumstances that we should consider when we are reviewing your income documents:

- Only myself/my spouse works
 Hours have been cut or are not consistent
 Recent job change
 I do not work
 Self-employed
 Other (please explain) _____

*Indicates a required field

(continues)

SECTION 4: Household income *(continued)*

If any family member included in table (C) has income deductions, please complete the table below.

Estimated yearly income deductions	family member 1	family member 2	family member 3
Student loan interest	\$	\$	\$
Self-employed expenses	\$	\$	\$
Alimony paid (for settlements before 2019)	\$	\$	\$
Other deductions: Please specify	\$	\$	\$
TOTAL DEDUCTIONS	\$	\$	\$

Attach copies of the most current proof of deductions for the items listed above (examples: student loan statement, self-employment receipts). **We will calculate the total deductions by adding up the proof of deductions documents. If your proof of deductions doesn't match the total deductions in the above table, please explain in the space provided on page 9.**

Self-employment: If any family member included in table (C) is self-employed, submit a copy of Schedule C and page 1 (the adjusted gross income page) of last year's federal income tax return, or a profit and loss form for each business.

SECTION 5: Options if you're not eligible

If you no longer meet the eligibility requirements, you will be disenrolled from the Kaiser Permanente Community Health Access Program, but remain enrolled in the Kaiser Permanente VA Gold 0/20/Vision plan in 2023. You must continue to pay your full monthly premiums and out-of-pocket costs, unless you end your membership or until you fail to pay the full premium. However, you can cancel your Kaiser Permanente VA Gold 0/20/Vision plan coverage for 2023 if you're not eligible for the Community Health Access Program by checking the box below.

If you no longer meet the Community Health Access Program eligibility requirements and want to disenroll from the VA Gold 0/20/Vision plan for 2023, please check the box below.

Disenroll all individuals on my plan from the Kaiser Permanente VA Gold 0/20/Vision plan effective December 31, 2022, if they no longer meet the Community Health Access Program eligibility requirements.

If you don't check the box and if your reapplication is not approved, you'll stay on Kaiser Permanente's VA Gold 0/20/Vision plan, but you'll be responsible for the full monthly premium and out-of-pocket costs for services you get. Your first bill will arrive in early December 2022. If you have questions, call us at **1-800-777-7902 (TTY 711)**.

You also have the option of submitting a request in writing or calling us at **1-800-777-7902 (TTY 711)** to cancel your Kaiser Permanente VA Gold 0/20/Vision plan for 2023. Contact us by November 30, 2022, to avoid receiving your first bill.

SECTION 6: Choose an authorized representative (if you have one)

You can give a community partner/agency, representative, relative, or trusted friend permission to talk about this form with us, see your information, or act for you on matters related to this form only. This person or community partner/agency is called an authorized representative.

First name

MI

Last name

Organization name (if applicable)

Kaiser Permanente entity enrollment number (if applicable)

Phone

 - -

By signing, you've appointed this person or community partner/agency as your legally authorized representative to get information for this Kaiser Permanente form and to act for you on matters related to this form. This authorization lasts two (2) years from your signature date or until you cancel it. You may cancel the authorization at any time by submitting a signed written request to Kaiser Permanente, Attn: CHC, P.O. Box 23127, San Diego, CA 92193-3127 or fax: 1-855-355-5334. Once you cancel, we will stop sharing your information and no longer use it, except to the extent that the information has been relied upon before. Once we disclose to your representative, your information may be redisclosed by your representative and no longer protected by federal privacy law. Even if you don't sign this authorization, we will still process your application for the Community Health Access Program subsidy but we will not be able to share your information with your representative. You have a right to receive a copy of this authorization.

X

Date (mm/dd/yyyy)

 / /

Required signature (primary member or financially responsible party, parent or legal guardian for members under 18)

SECTION 7: Sign the reapplication agreement (required)

By signing this form, you certify the information on this form is correct and accurate. If you provide incorrect or incomplete information on this form or in further correspondence concerning this form, any Kaiser Permanente subsidy to cover costs related to health coverage may be terminated. Membership approval for Kaiser Permanente's Community Health Access Program is not guaranteed as it is based on eligibility and availability.

X

Date (mm/dd/yyyy)

 / /

Required signature (primary member or financially responsible party, parent or legal guardian for members under 18)

All plans are offered and underwritten by Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc.,
2101 East Jefferson St., Rockville, MD 20852.

NONDISCRIMINATION NOTICE

Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc. (Kaiser Health Plan) complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Kaiser Health Plan does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex. We also:

- Provide no cost aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats, such as large print, audio, and accessible electronic formats
- Provide no cost language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, call **1-800-777-7902** (TTY: **711**)

If you believe that Kaiser Health Plan has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance by mail or phone at: Kaiser Permanente, Appeals and Correspondence Department, Attn: Kaiser Civil Rights Coordinator, 2101 East Jefferson St., Rockville, MD 20852, telephone number: 1-800-777-7902.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue SW., Room 509F, HHH Building, Washington, DC 20201, 1-800-368-1019, 1-800-537-7697 (TDD). Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

In the event of dispute, the provisions of the approved English version of the form will control.

HELP IN YOUR LANGUAGE

ATTENTION: If you speak English, language assistance services, free of charge, are available to you. Call **1-800-777-7902** (TTY: **711**).

አማርኛ (Amharic) ማሳሰቢያ: የሚናገሩት ቋንቋ አማርኛ ከሆነ የትርጉም እርዳታ ድርጅቶች፣ በነጻ ሊያገዝዎት ተዘጋጅተዋል። ወደ ሚከተለው ቁጥር ይደውሉ **1-800-777-7902** (TTY: **711**)።

العربية (Arabic) ملحوظة: إذا كنت تتحدث العربية، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم **1-800-777-7902** (TTY: **711**)።

Bàsòò Wùdù (Bassa) Dè dɛ nià kɛ dyédé gbo: ɔ jũ ké ñ Bàsòò-wùdù-po-nyò jũ ní, níí, à wuɖu kà kò dò po-poò béin ñ gbo kpáa. Dá **1-800-777-7902** (TTY: **711**)

বাংলা (Bengali) লক্ষ্য করুন: যদি আপনি বাংলা, কথা বলতে পারেন, তাহলে নি:খরচায় ভাষা সহায়তা পরিষেবা উপলব্ধ আছে। ফোন করুন **1-800-777-7902** (TTY: **711**)।

中文 (Chinese) 注意: 如果您使用繁體中文, 您可以免費獲得語言援助服務。請致電 **1-800-777-7902** (TTY: **711**)。

فارسی (Farsi) توجه: اگر به زبان فارسی گفتگو می کنید، تسهیلات زبانی بصورت رایگان برای شما فراهم می باشد. با **1-800-777-7902** (TTY: 711) تماس بگیرید.

Français (French) ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le **1-800-777-7902** (TTY: 711).

Deutsch (German) ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung.
Rufnummer: **1-800-777-7902** (TTY: 711).

ગુજરાતી (Gujarati) સુચના: જો તમે ગુજરાતી બોલતા હો, તો નિ:શુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો **1-800-777-7902** (TTY: 711).

Kreyòl Ayisyen (Haitian Creole) ATANSYON: Si w pale Kreyòl Ayisyen, gen sèvis èd pou lang ki disponib gratis pou ou. Rele **1-800-777-7902** (TTY: 711).

हिन्दी (Hindi) ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। **1-800-777-7902** (TTY: 711) पर कॉल करें।

Igbo (Igbo) NRUBAMA: O bụrụ na i na asụ Igbo, orụ enyemaka asụsụ, n'efu, dijiri gi. Kpọọ **1-800-777-7902** (TTY: 711).

Italiano (Italian) ATTENZIONE: In caso la lingua parlata sia l'italiano, sono disponibili servizi di assistenza linguistica gratuiti. Chiamare il numero **1-800-777-7902** (TTY: 711).

日本語 (Japanese) 注意事項: 日本語を話される場合、無料の言語支援をご利用いただけます。 **1-800-777-7902** (TTY: 711) まで、お電話にてご連絡ください。

한국어 (Korean) 주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. **1-800-777-7902** (TTY: 711) 번으로 전화해 주십시오.

Naabeehó (Navajo) Díí baa akó nínízin: Díí saad bee yánílti'go Diné Bizaad, saad bee áká'ánída'áwo'déé', t'áá jiik'eh, éí ná hóló, kojí' hódíilnih **1-800-777-7902** (TTY: 711).

Português (Portuguese) ATENÇÃO: Se fala português, encontram-se disponíveis serviços linguísticos, grátis. Ligue para **1-800-777-7902** (TTY: 711).

Русский (Russian) ВНИМАНИЕ: если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните **1-800-777-7902** (TTY: 711).

Español (Spanish) ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al **1-800-777-7902** (TTY: 711).

Tagalog (Tagalog) PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad.
Tumawag sa **1-800-777-7902** (TTY: 711).

ไทย (Thai) หมายเหตุ: หากคุณพูดภาษาไทย คุณสามารถใช้บริการช่วยเหลือทางภาษาได้ฟรี โทร **1-800-777-7902** (TTY: 711).

اُردو (Urdu) خبردار: اگر آپ اردو بولتے ہیں، تو آپ کو زبان کی مدد کی خدمات مفت میں دستیاب ہیں۔ کال کریں **1-800-777-7902** (TTY: 711)۔

Tiếng Việt (Vietnamese) CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số **1-800-777-7902** (TTY: 711).

Yorùbá (Yoruba) AKIYESI: Ti o ba nso ede Yoruba ofe ni iranlowo lori ede wa fun yin o. E pe ero ibanisoro yi **1-800-777-7902** (TTY: 711).

